



**Felton Fire Protection District Board of Directors
Regular Meeting Agenda
Monday, May 5, 2025
6:00 p.m.**

Location: Felton Fire Station Meeting Room, 131 Kirby St, Felton California

Felton Fire Protection District will accommodate persons with disabilities. Please phone the fire station at (831) 335-4422 and communicate your specific needs. Any person may comment on any agenda item and must be recognized by the Board Chair prior to comment.

Call to Order

Pledge of Allegiance

Roll Call

Consideration of Additions/Deletions to the Agenda

Statements of Disqualification

Consent Agenda

1. Approval of the Minutes of April 14, 2025.
2. Approval of Paid Vendor Claims for the Month of April 2025.
3. Correspondence
 - Letter of Isaac Blum dated April 22, 2025.
 - Letter to Squad and Auxiliary dated April 27, 2025.

Public Comment/Oral Communications

Any person may address the Board at this time on any matter not on this agenda within the subject matter jurisdiction of the Felton Fire Protection District. The Board Chair may request that comments be limited to no more than three (3) minutes. Any matter that requires Board action will be referred to staff for a report and action at a subsequent meeting. The Brown Act prohibits the board from taking action on any item not listed on the agenda.

Director's Reports

Ad Hoc Committee Reports

4. SOP Committee Report

Chief's Report

5. Chief's Report

General Business

6. Discussion/Action: Review of 2025-2026 Preliminary Budget.

Recommendation: Review and discuss preliminary budget; provide feedback to staff.

7. Discussion/Action: Discuss Staffing Needs and Necessary Authorizations for Alcohol Sales at the Auxiliary's Mother's Day Pancake Breakfast event on Sunday, May 11, 2025, and Take Related Actions.

Recommendation: Authorize the sale of alcohol by the Felton Fire Protection District's Auxiliary at the FFD Auxiliary's Mother's Day Pancake Breakfast event on Sunday, May 11, 2025, and the use and number of District staff to run the event.

8. Discussion/Action: Discuss Staffing and Apparatus Needed to Fulfill Commitment to SLV Bob Cat Club Silent Auction Winners and Take Related Actions.

Recommendation: Discuss the use of district apparatus and staffing needed to fulfill the commitment made to SLV Bob Cat Club Silent Auction Winners: breakfast at the station and a ride to school in apparatus for three children and two adults on Wednesday, May 28th at 6:30 a.m., and direct the Chief to take related actions.

9. Discussion/Action: Consider Establishing Protocols for Events Involving District Assets/Personnel.

Recommendation: That the Board establish protocols for obtaining the consent of the District for the use of District assets/personnel in the form of a written proposal to the Fire Chief prior to committing to the use of District assets/personnel.

10. Discussion/Action: Consider Reimbursement Policy for Felton Fire Protection District Volunteer Firefighter Emergency Medical Technician Training Coursework.

Recommendation: Establish a policy for reimbursement of all or part of EMT training registration fees for Felton Fire Protection District Volunteer Firefighters who successfully complete Emergency Medical Technician coursework and pass the National Registry of Emergency Medical Technicians Exam.

Adjournment



**Felton Fire Protection District Board of Directors
Regular Meeting Minutes
Monday, April 14, 2025
6:00 p.m.**

Location: Felton Fire Station Meeting Room, 131 Kirby St, Felton California

Felton Fire Protection District will accommodate persons with disabilities. Please phone the fire station at (831) 335-4422 and communicate your specific needs. Any person may comment on any agenda item and must be recognized by the Board Chair prior to comment.

Call to Order-The meeting was called to order at 6:02 p.m.

Pledge of Allegiance

Roll Call-Directors Anderson, Conrad, Schwanbeck, Shults, and Chair Crandell were present.

Consideration of Additions/Deletions to the Agenda-None.

Statements of Disqualification-None.

Consent Agenda

1. Approval of the Minutes of March 3, 2025.
2. Approval of Paid Vendor Claims for the Month of March 2025.
3. Correspondence-None.

MOTION: Motion made by Director Conrad, seconded by Director Schwanbeck, to approve the consent agenda.

ACTION: The motion passed by the following vote:

AYES: Directors Anderson, Conrad, Schwanbeck, Shults, and Chair Crandell

NOES: None

Public Comment/Oral Communications-None.

Staff Reports

4. Chief's Report

Directors Anderson to reach out to CalFire re: Fuel Costs. Staff requested to research the last four years of fuel costs under the present arrangement; include an item regarding the reimbursement policy for EMT training on the next regular agenda; compile a one-year total

for repairs to vehicle number 97; provide an update on the website project progress. Chair Crandell requested an explanation of what the Levy Tax is.

Director Schwanbeck requested staff compile the “All-In” costs associated with bringing on new volunteer firefighters.

General Business

5. Discussion/Action: Authorize the Chairperson of the Board to Execute the Agreement Between Santa Cruz Regional 9-1-1 and Felton Fire Protection District for Communication Services.

MOTION: Motion made by Director Schwanbeck, seconded by Director Shults to authorize the Chairperson of the Board to execute the Agreement Between Santa Cruz Regional 9-1-1 and Felton Fire Protection District for Communication Services on behalf of the Felton Fire Protection District.

ACTION: The motion passed by the following vote:

AYES: Directors Anderson, Conrad, Schwanbeck, Shults, and Chair Crandell

NOES: None

6. Discussion/Action: Consider Notice of the Local Agency Formation Commission (LAFCO) Special District Representative Run-Off Election and Take Related Action.

MOTION: Motion made by Director Conrad, seconded by Director Shults to designate Jim Anderson to serve as the Special District Regular Member and Ed Banks to serve as Alternate Member on the Local Agency Formation Commission and directed the Chief to complete and submit the Felton Fire Protection District’s LAFCO run-off ballot on or before May 1, 2025.

ACTION: The motion passed by the following vote:

AYES: Directors Anderson, Conrad, Schwanbeck, Shults, and Chair Crandell

NOES: None

7. Discussion/Action: Review Materials Relating to the Sale of the Felton Fire Protection District’s Ground Lease for Cell Towers and Designate an Authorized Representative to Conduct Negotiations on Behalf of the District; Review and Discuss Solar Replacement Project in Area Potentially Affected by Sale of Cell Tower Ground Lease.

MOTION: Motion made by Director Conrad, seconded by Director Anderson, to designate Director Schwanbeck as District representative for the purpose of collecting bids for the sale of the District’s ground lease/cell tower.

ACTION: The motion passed by the following vote:

AYES: Directors Anderson, Conrad, Schwanbeck, Shults, and Chair Crandell

NOES: None

MOTION: Motion made by Director Schwanbeck, seconded by Director Anderson, to table the issue of acquiring new ground lessors and to halt forward progress on negotiations with Towerpoint, wait thirty days, and return to the board with a draft Request for Proposals.

ACTION: The motion passed by the following vote:

AYES: Directors Anderson, Conrad, Schwanbeck, Shults, and Chair Crandell

NOES: None

Director's Reports/Ad Hoc Committee Reports

8. Discussion/Action: Review Progress Reports from the Following Ad-Hoc Committees: Strategic Planning (Conrad/Crandell); Budget (Shults/Anderson); Policies/SOPs (Schwanbeck/Crandell) and Discuss Actions to Facilitate the Efficacy of the Ad Hoc Committees.

- Strategic Planning Ad Hoc Committee (Conrad/Crandell)-No report given, request to schedule Special Meeting on April 19th at 8:00 a.m. to conduct an Ad Hoc Committee Strategy Session.
- Budget Ad Hoc Committee (Shults/Anderson)-No report given.
- Policies/SOPs Ad Hoc Committee (Schwanbeck/Crandell)-Report submitted, no action taken.

Adjournment-The meeting adjourned at 7:09 p.m.

**FELTON FIRE PROTECTION DISTRICT
OF SANTA CRUZ COUNTY**

Date: May 05, 2025

To: County Auditor, Controller

From: Laurie Dennis (831) 335-4422

Subject: Approved Bills for Payment Transmittal

Vendor bills have been approved for payment out of district funds totaling an amount of
\$ 11,341.68.

These payments were approved by the Board of Directors during their meeting on
May 05, 2025.

Signed _____

Signed _____

Signed _____

Signed _____

Signed _____

CLAIMS BY VENDOR

04/17/2025

Filter: (Open Claims Only) (Pre-Approved Excluded)

Vendor	Claim Date	GL Obj	Message	Amount	
GL Key: 681800					
COAST PAPER & SUPPLY INC	/ /	61425	Station supplies- toilet tissue, trash bags, brown roll towels	\$139.36	<input type="checkbox"/>
COUNTY OF SANTA CRUZ - AUDITOR/CONTROLLER	/ /	62301	Tax admin. fee for FY 2024/2025	\$7,997.00	<input type="checkbox"/>
MUNICIPAL EMERGENCY SERVICES	/ /	61110	Wildland pant 38/30	\$226.70	<input type="checkbox"/>
PLEXUS GLOBAL LLC	/ /	62381	Entry level background check- Brooks, Dijmarescu	\$61.70	<input type="checkbox"/>
			Total	<u>\$8,424.76</u>	

CLAIMS BY VENDOR

04/24/2025

Filter: (Open Claims Only) (Pre-Approved Excluded)

Vendor	Claim Date	GL Obj	Message	Amount	
GL Key: 681800					
ATCHISON, BARISONE & CONDOTTI	/ /	62381	Services 03/01-03/31/25 (related to TowerPoint discussions)	\$1,210.00	<input type="checkbox"/>
BOUND TREE MEDICAL, LLC	/ /	61920	7 Assorted sizes I-GEL airways (adult and pediatric)	\$203.83	<input type="checkbox"/>
US BANK CORPORATE PAYMENT SYSTEMS	/ /	61920	Analgesic Services billing - oxygen	\$279.81	<input type="checkbox"/>
US BANK CORPORATE PAYMENT SYSTEMS	/ /	61221	Comcast billing	\$341.86	<input type="checkbox"/>
US BANK CORPORATE PAYMENT SYSTEMS	/ /	61310	food after large animal call, station food items for crews	\$238.72	<input type="checkbox"/>
US BANK CORPORATE PAYMENT SYSTEMS	/ /	62920	Fuel purchases for apparatus	\$459.23	<input type="checkbox"/>
US BANK CORPORATE PAYMENT SYSTEMS	/ /	62223	run printer ink, postage	\$61.60	<input type="checkbox"/>
US BANK CORPORATE PAYMENT SYSTEMS	/ /	61846	Station maint. garden supplies	\$8.11	<input type="checkbox"/>
US BANK CORPORATE PAYMENT SYSTEMS	/ /	63070	Station PG&E and SLV Water billings	\$729.49	<input type="checkbox"/>
WEX BANK	/ /	62920	Fuel purchases- Shell	\$386.87	<input type="checkbox"/>
				Total	\$3,919.52

CLAIMS BY VENDOR

05/01/2025

Filter: (Open Claims Only) (Pre-Approved Excluded)

Vendor	Claim Date	GL Obj	Message	Amount	
GL Key: 681800					
BERLANGA, JAMIE	//	62826	Reimburse- EMT fees	\$1,000.00	<input type="checkbox"/>
J J KELLER & ASSOC INC	//	62888	Annual renewal- employment law posters- Fed and CA	\$173.70	<input type="checkbox"/>
PAGODA TECHNOLOGIES INC	//	62381	Monthly billing for service agreement- May	\$753.00	<input type="checkbox"/>
PLEXUS GLOBAL LLC	//	62381	Entry level background check- Florio, Abbey	\$70.70	<input type="checkbox"/>
Total				\$1,997.40	

**Board Mtg. - Vendor Totals
May 05, 2025**

Vendor Claim Sheets	\$ Amount	Date
Page 1 total	\$8,424.76	17-Apr-25
Page 2 total	\$919.52	24-Apr-25
Page 3 total	\$1,997.40	1-May-25
Grand Total Vendor Claims	\$11,341.68	

TOTALS

PAYROLL SD 09
PAY PERIOD # 08 **Beg Date: 03/29/25**
GL KEY# 681800 **ATTN: Auditor-Controller**
End Date: 04/11/25

EMPLOYEE #	NAME	PAY RATE	PAY TYPE	KEY CODE	HOURS	SALARY / TOTAL PAY
802663	Laurie A Dennis	\$30.86	REGULAR HOURS	888	32.00	\$987.52
			SICK	022	0.00	\$0.00

Day Shift- STATION

EMPLOYEE #	NAME	PAY RATE	PAY TYPE	KEY CODE	HOURS	SALARY / TOTAL PAY
804119	Brendan Bowman	\$25.00	HOURLY	888	60.00	\$1,500.00
		\$25.00	HOURLY	888	0.00	\$0.00
		\$25.00	HOURLY	888	0.00	\$0.00
		\$25.00	HOURLY	888	0.00	\$0.00

Prepared by *Laurie A Dennis* *04/10/25*
 DATE

Pay Type	Hours	Dollars
REGULAR HOURS	32.00	\$2,487.52
STIPEND	0.00	\$0.00

Payroll Batch Control
 Employees 2
 Line Entries 2
Total Reg. & Special Hours 32.00
Total Regular & Special Amounts \$2,487.52

VOLUNTEER PAY		\$0.00
TOTAL	32	\$2,487.52

51000	Regular Pay	\$2,487.52
51010	Volunteer Pay	\$0.00
	Total	\$2,487.52

PAYROLL SD 09		Beg Date: 04/12/25		ATTN: Auditor-Controller		
PAY PERIOD # 09				End Date: 04/25/25		
GL KEY# 681800						
EMPLOYEE #	NAME	PAY RATE	PAY TYPE	KEY CODE	HOURS	SALARY / TOTAL PAY
802663	Laurie A Dennis	\$30.86	REGULAR HOURS	888	32.00	\$987.52
			SICK	022	0.00	\$0.00
Day Shift- STATION						
EMPLOYEE #						
803918	Rebecca Mitchell	\$25.00	HOURLY	888	10.00	\$250.00
804119	Brendan Bowman	\$25.00	HOURLY	888	20.00	\$500.00
804128	Micah Florio	\$25.00	HOURLY	888	20.00	\$500.00
804117	Marcus Palau	\$25.00	HOURLY	888	10.00	\$250.00
804124	Phoenix Swanson	\$25.00	HOURLY	888	20.00	\$500.00
		\$25.00	HOURLY	888	0.00	\$0.00
		\$25.00	HOURLY	888	0.00	\$0.00
Prepared by <i>Laurie A Dennis 04/25/25</i>				Pay Type	Hours	Dollars
				REGULAR HOURS	32.00	\$2,987.52
				STIPEND	0.00	\$0.00
Payroll Batch Control						
Employees 6						
Line Entries 6						
Total Reg. & Special Hours 32.00				VOLUNTEER PAY		\$0.00
Total Regular & Special Amounts \$2,987.52				TOTAL	32	\$2,987.52
				51000 Regular Pay		\$2,987.52
				51010 Volunteer Pay		\$0.00
				Total		\$2,987.52

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987.52 -
2,000.00 *

To: Chairman, Norm Crandell,
Felton Fire Protection District

CC: Chief Brownlee

From: Isaac Blum

Regarding: Letter of resignation

To whom it may concern, this letter shall serve as my formal correspondence with the Felton Fire District and Board of directors.

Over the last few months, it has become increasingly clear that my position within the district has created tension with the Fire Chief. Given the fragile nature of the contract for services with the Ben Lomond Fire District I have found it fit to resign in lieu of damaging a relationship that at present is necessary for the continued service and safety of the community of Felton.

I have every confidence that my brothers and sisters of the Felton Fire District will continue to grow in numbers and skill and will soon again be able to stand without assistance.

It is my hope that the community of Felton will continue as I do and stand in support and understanding of the Felton Fire District and their firefighters.

To my firefighters it has been an honor to serve as your former Fire Chief and Assistant Chief. You have continued to astound me with your commitment, dedication and performance. I encourage you all to continue to answer the call for service to our great community. To remember that in times of struggle we continue to do this job not for accolades but for those in need.

My heart and commitment will always be to the district. Should conditions change in the future I will commit again to help where needed. I wish you all the best in your endeavors.

Sincerely,
Isaac Blum



Date: 04/22/2025

Received by: *[Signature]*

Date: 22 APRIL 2025

1st Lt. [Name] [Rank]
1st Lt. [Name] [Rank]
[Address]

From: [Name]

Regarding: [Subject]

To whom it may concern, this letter shall serve as my formal
correspondence with the Felton Fire District and Board of Directors.

Over the past few months, it has become increasingly clear that my
position within the District has created tension with the Board. Given
the fragile nature of the contract for services with the Felton Fire
District, I have found it fit to resign in order to manage a relationship that
is not necessary for the health and safety of the
community of Felton.

I am very confident that the District will find a suitable replacement
for my position. I will continue to provide my skills and will support the
District without assistance.
It is my hope that the community of Felton will continue as I do and stand
in support of the understanding of the Felton Fire District and their
staff.

In my 10 years of service, it has been an honor to serve as your former Fire Chief
and I hope that you have continued to succeed in your
community. In honor and performance, I encourage you all to continue
to support the District and its staff. I remember that in
times of stress, it is important to be there for each other but for those
in need.

My best wishes and support will always be to the District. Should you
need any assistance, I will be happy to help where needed.
I wish you all the best in your endeavors.

Sincerely,
[Name]



**To: Felton Fire Protection District Squad
Felton Fire Protection District Auxiliary
Nonprofit FEIN: 77-0115692 (Felton Volunteer Fire Department)**

Date: April 27, 2025

To our Squad and Auxiliary partners,

As you are aware, Felton Fire Protection District has found itself in a time of great transition. The Board of Directors has committed itself to acting with the longevity and stability of the District at the forefront of all decisions made. The Felton community has placed their safety in our hands and we do not take that responsibility lightly. We appreciate that you hold that responsibility with us, or often for us, through your volunteerism.

We are requesting and inviting both the Squad and Auxiliary to present scheduled updates at the Board meetings quarterly. We want to ensure that the path laid forward is one that takes all needs and ideas into consideration. This District would not operate without your dedication and involvement, and for that we are humbled and grateful. Now, more than ever, we need and value your partnership.

Thank you for your ongoing service and volunteerism.

With Respect,

The Felton Fire Protection District Board

Norm Crandall
Board Chair, representing:

Mike Shults
Vice-Chair

Jim Anderson
Director

Doug Conrad
Director

Erica Schwanbeck
Director

To: Board of Directors

From: Erica Schwanbeck, Director

Agenda of: May 5th, 2025

Subject: SOP Ad Hoc Committee Updates

Background

“Ad hoc” committees were established at the February 15, 2025, Special Meeting of the Board of Directors to facilitate the updating of documentation relating to the Budget, Strategic Plan, and Standard Operating Procedures (SOP). Board Chair Crandell and Director Schwanbeck were identified as the SOP Ad Hoc Committee.

Analysis

No actions taken between the April and May Board meetings specific to the SOP Ad Hoc Committee. During the April 19, 2025, Special Meeting of the Board, the Strategic Plan Ad Hoc Committee requested review of the identified District priorities by each Ad Hoc Committee to inform future actions.

Recommendation:

No action needed by the Board.



To: Board of Directors

From: Stacie Brownlee, Fire Chief

Agenda of: May 5, 2025

Subject: Chief's Report

Correspondence

- Letter of Isaac Blum, dated April 22, 2025
- Outgoing Correspondence: Letter of Chair Crandall, dated May 5, 2025

Administration

- 2025-26 Preliminary budget added to agenda.

Operations

Felton Fire Protection District responded to 45 calls in the past 30 days:

Call Type	Number of Responses
Structure	0
EMS	33
Alarm	1
Public Service	26
Smoke Checks	10
Vehicle	0
Wires	1
Storm Related	0
Wildland	0

Training

- Wildland/Medical

Logistic

- 5th Tuesday Feed held at Ben Lomond FD for team building.
- Mushroom Festival event at Roaring Camp employed a less expensive EMT option through Zayante Fire Protection District.
- Felton Remembers requested FFD participate at the Felton Memorial Day Parade. We will try to incorporate the volunteer recruitment banner made by former Assistant Chief Blum.

- Felton email created for Nick Burgess because he is their mechanic.

Fire Prevention/Education

- CERT at Ben Lomond Fire
- FF Audrey Dawson has reached out to over 100 businesses to conduct business inspections, as this task had not been previously initiated. Over a dozen businesses have been scheduled and inspected since that time.

Staff Call Response Report April 2025

Personnel (FFD)	# of Incidents	Incident Response	Response %
Abbey, Quinn	46	15	33%
Aguirre, Bryan	46	0	0%
Albers, Victor	46	7	15%
Andersen, Thomas	46	4	9%
Berlanga, Jamie	46	7	15%
Blum, Isaac	46	0	0%
Bonn, Kevin	46	6	13%
Bowman, Brendan	46	15	33%
Casillas-Rodriguez, Josue	46	0	0%
Crandell, Forrest	46	17	37%
Dijmarescu, Andreas	46	2	4%
Florio, Micah	46	20	43%
Gifford, Micah	46	1	2%
Jackson, Cian	46	0	0%
Mitchell, Rebecca	46	3	7%
Palau, Stephen	46	28	61%
Schwanbeck, Daniel	46	1	2%



Swanson-Dexel, Phoenix	46	6	13%
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Personnel (BLFD)	# of Incidents	Incident Response	Response %
Auldridge, Jacob	46	5	11%
Ayers, Mike	46	7	15%
Brownlee, Stacie	46	1	2%
Burgess, Nick	46	3	7%
Dawson, Audrey	46	23	50%
Fisher, Garrett	46	10	22%
Garrahan, Owen	46	9	20%
Giannini, Kevin	46	19	41%
Sanders, Matt	46	2	4%
Scarborough, Connor	46	10	22%
Sheets, Jonathan	46	2	4%
Velaso, Jordan	46	8	17%
Whitney, Tonka	46	1	2%

FELTON FIRE PROTECTION DISTRICT



Fiscal Year 2024/2025 FINAL Budget

40100	PROPERTY TAX-CURRENT SEC-GEN		
		\$989,243	
		Total	\$989,243
40110	PROPERTY TAX-CURRENT UNSEC-GEN		
		\$21,213	
		Total	\$21,213
40430	INTEREST		\$25,000
40440	RENTS AND CONCESSIONS		
	A T & T monthly rental (\$3,270/mo)	\$39,240	
		Total	\$39,240
40830	ST-HOMEOWNERS' PROPERTY TAX RELIEF		
		\$4,528	
		Total	\$4,528
40894	STATE OTHER - GRANT FUNDING		\$5,000
41322	PLAN CHECKING FEES		\$2,500
42384	OTHER REVENUE		\$2,000
	In-Service training reimbursement, Report fees, misc.		
	Amount of 2023/2024 Carry-over used		
GRAND TOTAL REVENUES			\$1,088,724

51000	REGULAR PAY-PERMANENT		
	1 Fire Chief	\$50,000	
	2 1@ Captain, 1@ Firefighters fulltime	\$255,000	
	3 Admin Asst	\$22,500	
		Total	\$327,500
51005	OVERTIME PAY-PERMANENT		
	1 Overtime pay	\$5,000	\$5,000
51010	REGULAR PAY-EXTRA HELP		
	1 Duty Coverage @75.00 a shift	\$27,500	
	2 Volunteer Stipends for response	\$65,000	
		Total	\$92,500
51015	REGULAR PAY-SICK LEAVE		
	1 Sick Leave	\$2,400	
		Total	\$2,400
52010	OASDI-SOCIAL SECURITY		
	1 FICA	\$52,080	
		Total	\$52,080
52015	RETIREMENT		
	1 Retirement contributions	\$5,000	
	2 Minimum Unfunded Accrued Liability (UAL)	\$33,000	
		Total	\$38,000
53010	EMPLOYEE INSURANCE AND BENEFITS		
	1 Life/AD&D- all employees	\$2,400	
		Total	\$2,400
53015	UNEMPLOYMENT INSURANCE		
	1 Unemployment Ins contributions	\$20,000	
		Total	\$20,000
54010	WORKERS COMPENSATION INSURANCE		
	1 Insurance Contributions	\$84,000	

Total **\$84,000**

TOTAL SALARIES & BENEFITS \$623,880

61110 CLOTHING & PERSONAL SUPPLIES

Items for personal use, including safety equipment: Badges, belts, gloves, goggles, helmets, masks, raincoats, rubber boots, uniforms, uniform allowance

1 PPE	\$35,000	
2 Boots	\$2,500	
3 Passport/Accountability Equipment	\$1,000	
4 Other	\$4,000	
	Total	\$42,500

61215 RADIO SERVICES

Special communication equipment

1 Netcom Services	\$25,000	
2 Radio repair or replacement,batteries	\$5,000	
3 Annual Software license Cradelpoint	\$500	
4 Tablet Command 3 year contract	\$11,000	
	Total	\$41,500

61221 TELEPHONE-NON TELECOM

1 Internet and telephone service	\$3,000	
2 Cellular phone service & First Net Cradle Point	\$9,000	
	Total	\$12,000

61310 Food

1 Food-Fire Calls / Meetings / Paynight	\$4,000	
	Total	\$4,000

61425 OTHER HOUSEHOLD EXPENSE-SERVICES

Kitchen utensils; bedding and laundry; Brooms, mops, wax, cleaners; Curtain, drapes, rugs (when not capitalized) ; Garbage cans, hot plates, towels, toilet tissue, PLUS refuse disposal per current state guidelines.

1 Green waste	\$2,000	
2 Household - MISC	\$2,000	
3 Coast Paper	\$1,000	
	Total	\$5,000

61525	LIABILITY INSURANCE
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1 Annual Premium	\$40,000	
	Total	\$40,000

61720	MAINT-MOBILE EQUIPMENT-SERVICES
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Automotive supplies such as lubrication oil, light bulbs, spark plugs, coolant, tires, tubes, fan belts, etc.; Contractual repairs and overhauls.

1 Maint. & repairs to mobile equipment-labor costs	\$40,000	
2 Annual Contribution - Air Unit	\$2,000	
3 Annual Contribution - Education Trailer	\$2,000	
	Total	\$44,000

61721	MAINT-MOBILE EQUIPMENT-SUPPLIES
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1 Tire replacement	\$5,000	
2 Maint. & repair parts	\$15,000	
	Total	\$20,000

61725	MAINT-OFFICE EQUIPMENT-SERVICES
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Costs of repairing office equipment; Service agreements for maintenance of office equipment; Cost of printer ink and copier toner.

1 Monterey Bay Office Products - Copier service	\$2,000	
	Total	\$2,000

61730	MAINT-OTHER EQUIPMENT-SERVICES-labor
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Costs of repairing firefighting equip. and related equip.; Cost of repairing rescue equip.

1 Ladder Testing	\$600	
2 Jaws of life service	\$1,200	
3 Maint. chainsaw	\$1,000	
4 SCBA Flow test	\$2,000	
5 Santa Cruz Fire Equip maint all fire extinguishers	\$700	
6 Misc. Repairs	\$2,050	
	Total	\$7,550

61731	MAINT-OTH EQUIP-SUPPLIES
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Costs of repairing firefighting equip. and related equip. parts

1 Chainsaw chains, misc. parts	\$500	
2 Misc. parts	\$2,000	
	Total	\$2,500

61845	MAINT-STRUCT/IMPS/GRDS-OTHER-SERVICES
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**Any cost to maintain or make structural improvements or improvements to buildings or grounds*

1 Station Repairs	\$6,300	
	Total	\$6,300

61846 MAINT-STRUCT/IMPS/GRDS-OTHER-SUPPLIES

**Any cost to maintain or make structural improvements or improvements to buildings or grounds*

1 General building maintenance -supplies	\$5,000	
2 Roof repairs	\$5,000	
	Total	\$10,000

61920 MEDICAL, DENTAL & LAB SUPPLIES

Note: medical supplies

1 Oxygen	\$1,000	
2 Ambulance(K-tank,gurney battery,Ped.restraint,scoop stretcher)	\$0	
3 Medical Supplies	\$5,000	
	Total	\$6,000

62020 MEMBERSHIPS

Includes memberships in societies, associations, and other organizations

1 Santa Cruz County Fire Chiefs Association	\$400	
2 Santa Cruz County EMS Integration Authority	\$2,000	
3 Admin.Fire.Serv./ division of CalChiefs (AFSS)	\$75	
4 FDAC	\$300	
5 Other	\$225	
	Total	\$3,000

62219 PC SOFTWARE PURCHASES

1 First Due records management suite	\$8,500	
2 Misc. software purchase (i.e. Adobe)	\$1,000	
	Total	\$9,500

62221 POSTAGE

1 UPS	\$300	
2 USPS	\$300	
	Total	\$600

62223 OFFICE SUPPLIES

1 Office Supplies	\$2,000	
	Total	\$2,000

62301 ACCOUNTING AND AUDITING FEES

1 Payroll /Claims Services for FY	\$6,000	
2 Property Tax Admin. Fees	\$7,500	
3 Other - Audit	\$10,000	
	Total	\$23,500

62327	DIRECTORS' FEES
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Fees paid to (5) Fire Directors (\$100.00) Per Meeting

1 Meeting fees (Annually)	\$8,000	
	Total	\$8,000

62358	LAUNDRY SERVICES
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1 Cleaning of PPE	\$500	
	Total	\$500

62367	MEDICAL SERVICES-OTHER
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1 FF Physicals / follow-up tests	\$10,000	
	Total	\$10,000

62381	PROF & SPECIAL SERV-OTHER
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Most professional and specialized services performed by outsiders: legal services, appraisals, accounting and auditing, surveys, fire marshal services.

1 Computer Networking Service	\$3,000	
2 LAFCO Fees	\$1,200	
3 Legal Services	\$25,000	
4 Web site and social media	\$3,000	
5 Recruitment and marketing	\$1,000	
6 SC Co Envir. - special water meter tax	\$500	
7 Environmental Health - Health permit annual rene	\$1,000	
8 Consulting/ Bond Measure	\$0	
9 other	\$500	
	Total	\$35,200

62420	LEGAL NOTICES
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Expenses for the publication of legally required notices and reports

1 SV & SLV Press-Banner	\$450	
2 Misc.	\$250	
	Total	\$700

62500	EQUIPMENT LEASE & RENT
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Rents and leases paid for the use of equipment and other articles, including agreement with option to purchase; Rent of films, exhibits, models and communication equipment.

1 Misc.	\$500	
	Total	\$500

62715 SMALL TOOLS & INSTRUMENTS

Small tools not classified as fixed assets; Carpentry, machine and general purpose tools, drafting, engineering and surveying tools; Gardening tools; specialized tools and instruments (not nails bolts, screws, etc.)

1 Small tools, shop tools	\$1,000	
2 Misc. Batteries	\$1,500	
3 Saws	\$0	
4 New Laptop	\$0	
5 I Pads -replacements	\$0	
6 Misc.	\$500	
	Total	\$3,000

62826 EDUCATION AND TRAINING

1 New Hire Training Academy	\$2,500	
2 EMT training and Recerts	\$6,000	
3 Target Solutions annual renewal	\$3,000	
4 Driver Operator/Command training	\$5,500	
5 Training Materials	\$3,000	
	Total	\$20,000

62888 SPECIAL DISTRICT EXPENSE-SERVICES

Specialized supplies and services peculiar to one or a few districts, for which an account has not been otherwise provided:

Books for circulating (Libraries)

Film development, supplies and expense (fire)

Election expense

Hoses, couplings and nozzles (fire)

1 Foam	\$1,000	
2 Fire Prev., Supplies, Equip.	\$500	
3 Hoses, couplings and nozzles (fire)	\$5,500	
4 Misc	\$7,000	
	Total	\$14,000

62920 GAS, OIL, FUEL

1 Fuel- Diesel	\$11,000	
2 Fuel - Gas	\$7,500	
3 Fuel - small equipment	\$1,500	
	Total	\$20,000

62928	TRAVEL OTHER		
	<i>Includes: Auto & truck gasoline; delivery charges; Reimbursement for private car use; Reimbursement for meals, lodging, bridge tools, train, bus, air fare; any other authorized travel expense</i>		
1	Conference Travel	\$1,500	
2	Misc. Travel & Training	\$1,500	
	Total		\$3,000

63070	UTILITIES		
	<i>Cost of gas, electricity, water, butane, heating oil, sewage disposal, etc.</i>		
1	Natural Gas PG&E	\$29,000	
2	SLV Water	\$2,300	
	Total		\$31,300

	TOTAL SERVICES AND SUPPLIES		\$428,150
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86110	BUILDINGS AND IMPROVEMENTS		
	<i>Major alterations or improvements to existing structures: Buildings, landscaping, Pipelines, Wells, pavement, Drains, Fences, Hydrant.</i>		
1	Building upgrades/ Upstairs	\$23,200	
2	General building maintenance	\$8,000	
	Total		\$31,200

86203	EQUIPMENT (Computer Equipment)		
	Total		\$0

86204	EQUIPMENT		
	<i>Expenditures for the acquisition of physical property of a permanent nature other than land, buildings and improvements. Include: Freight or other carriage charges; Sales, use and transportation taxes; installation costs.</i>		
1	Equipment	\$5,494	
	Total		\$5,494

