



**Felton Fire Protection District Board of Directors
Regular Meeting Minutes
Monday, April 14, 2025
6:00 p.m.**

Location: Felton Fire Station Meeting Room, 131 Kirby St, Felton California

Felton Fire Protection District will accommodate persons with disabilities. Please phone the fire station at (831) 335-4422 and communicate your specific needs. Any person may comment on any agenda item and must be recognized by the Board Chair prior to comment.

Call to Order-The meeting was called to order at 6:02 p.m.

Pledge of Allegiance

Roll Call-Directors Anderson, Conrad, Schwanbeck, Shults, and Chair Crandell were present.

Consideration of Additions/Deletions to the Agenda-None.

Statements of Disqualification-None.

Consent Agenda

1. Approval of the Minutes of March 3, 2025.
2. Approval of Paid Vendor Claims for the Month of March 2025.
3. Correspondence-None.

MOTION: Motion made by Director Conrad, seconded by Director Schwanbeck, to approve the consent agenda.

ACTION: The motion passed by the following vote:

AYES: Directors Anderson, Conrad, Schwanbeck, Shults, and Chair Crandell

NOES: None

Public Comment/Oral Communications-None.

Staff Reports

4. **Chief's Report**

Directors Anderson to reach out to CalFire re: Fuel Costs. Staff requested to research the last four years of fuel costs under the present arrangement; include an item regarding the reimbursement policy for EMT training on the next regular agenda; compile a one-year total

for repairs to vehicle number 97; provide an update on the website project progress. Chair Crandell requested an explanation of what the Levy Tax is.

Director Schwanbeck requested staff compile the "All-In" costs associated with bringing on new volunteer firefighters.

General Business

5. Discussion/Action: Authorize the Chairperson of the Board to Execute the Agreement Between Santa Cruz Regional 9-1-1 and Felton Fire Protection District for Communication Services.

MOTION: Motion made by Director Schwanbeck, seconded by Director Shults to authorize the Chairperson of the Board to execute the Agreement Between Santa Cruz Regional 9-1-1 and Felton Fire Protection District for Communication Services on behalf of the Felton Fire Protection District.

ACTION: The motion passed by the following vote:

AYES: Directors Anderson, Conrad, Schwanbeck, Shults, and Chair Crandell

NOES: None

6. Discussion/Action: Consider Notice of the Local Agency Formation Commission (LAFCO) Special District Representative Run-Off Election and Take Related Action.

MOTION: Motion made by Director Conrad, seconded by Director Shults to designate Jim Anderson to serve as the Special District Regular Member and Ed Banks to serve as Alternate Member on the Local Agency Formation Commission and directed the Chief to complete and submit the Felton Fire Protection District's LAFCO run-off ballot on or before May 1, 2025.

ACTION: The motion passed by the following vote:

AYES: Directors Anderson, Conrad, Schwanbeck, Shults, and Chair Crandell

NOES: None

7. Discussion/Action: Review Materials Relating to the Sale of the Felton Fire Protection District's Ground Lease for Cell Towers and Designate an Authorized Representative to Conduct Negotiations on Behalf of the District; Review and Discuss Solar Replacement Project in Area Potentially Affected by Sale of Cell Tower Ground Lease.

MOTION: Motion made by Director Conrad, seconded by Director Anderson, to designate Director Schwanbeck as District representative for the purpose of collecting bids for the sale of the District's ground lease/cell tower.

ACTION: The motion passed by the following vote:

AYES: Directors Anderson, Conrad, Schwanbeck, Shults, and Chair Crandell

NOES: None

MOTION: Motion made by Director Schwanbeck, seconded by Director Anderson, to table the issue of acquiring new ground lessors and to halt forward progress on negotiations with Towerpoint, wait thirty days, and return to the board with a draft Request for Proposals.

ACTION: The motion passed by the following vote:

AYES: Directors Anderson, Conrad, Schwanbeck, Shults, and Chair Crandell

NOES: None

Director's Reports/Ad Hoc Committee Reports

8. Discussion/Action: Review Progress Reports from the Following Ad-Hoc Committees: Strategic Planning (Conrad/Crandell); Budget (Shults/Anderson); Policies/SOPs (Schwanbeck/Crandell) and Discuss Actions to Facilitate the Efficacy of the Ad Hoc Committees.

- Strategic Planning Ad Hoc Committee (Conrad/Crandell)-No report given, request to schedule Special Meeting on April 19th at 8:00 a.m. to conduct an Ad Hoc Committee Strategy Session.
- Budget Ad Hoc Committee (Shults/Anderson)-No report given.
- Policies/SOPs Ad Hoc Committee (Schwanbeck/Crandell)-Report submitted, no action taken.

Adjournment-The meeting adjourned at 7:09 p.m.

Approved at the Meeting of May 5, 2025.



Norm Crandell, Chairperson of the Board

Attest: 

District Secretary