



## **FELTON FIRE PROTECTION DISTRICT**

131 Kirby Street, Felton CA 95018 831 335-4422

### **Regular Meeting Minutes**

### **Of The Board of Directors**

**July 10, 2023**

Location: *Felton Fire Station Meeting Room*, 131 Kirby St, Felton California

ZoomOption:

<https://us06web.zoom.us/j/89633355715?pwd=cGEzYIRsR3BORHZyRktjek1tMVZQUT098>

#### **1.0 Convene Meeting:**

**1.1 Call to Order:** Meeting was called to order by Chairperson Jim Anderson at 6:06 p.m.

**1.2 Pledge of Allegiance**

**1.3 Roll Call:** Directors C. Foreman (remote), R. Gelini, J. Anderson, N. Crandell, D. Ladd  
Staff: Chief Gray, L. Dennis

Absent: none

Guests: None

**1.4 Approve meeting minutes of the Regular Meeting held on June 05, 2023.** Regular meeting minutes approved as written on motion by Director Crandell and second by Director Gelini and passed.

Ayes: Directors Foreman, Gelini, Crandell and Ladd

Noes: none

Abstain: none

Absent: none

**1.5 Considerations of Additions to the Agenda:** None.

**2.0 Public Comment:** None

**3.0 Public Hearing:** None

**4.0 Directors Reports:** Director Anderson reported LAFCO no meeting this month. There is a meeting at Branciforte on the 20<sup>th</sup>. The County Auditor has volunteered to count the parcel tax ballots. The merger of the two districts was approved by the Scotts Valley and Branciforte boards. The intention is for LAFCO to approve the merger at their August meeting. Once official, coverage for Branciforte will be provided by the Scotts Valley Glenwood Station.

**5.0 Staff Report:** Chief Gray reported on the past month's activities.

-it's been a busy month administratively for him, still dealing with staffing issues.

-Work being done on some of the engines. 2336 is at Peterson for emissions problems and recall work on injectors. 2310 is leaking transmission fluid, he's going to see if it's something we can repair. 2365 responded to Santa Cruz for a fire and ended up out of service as it won't fill bottles and has errors.

-He continues to work with the Fire Safe Council on their future success. They need additional staff and administrative help. Adam Hensleigh is the Chair of the committee now; he's been providing him support.

- Received a request from one of the dish companies to make a presentation regarding putting their equipment on our station chimney. The woman lives in Zayante. Directors Crandell and Anderson were agreeable to a presentation at the next meeting. They both felt this could be a potential source of revenue. Chief will contact her to schedule for the next meeting.

- The front bay doors need painting. Chief is waiting on painting bids, which he said have been difficult to obtain. Director Crandell said he will provide an additional name of painters to Chief for contacting.

- Chief Gray stated he had a one-on-one meeting with Edith Driscoll regarding their services and fees. He felt it was a good conversation. There will a revised contract coming soon, as there have been some changes from the original he provided them.

- Laurie suggested the board consider having the Public Hearing to approve the 23/24 budget at the August meeting. It must be done before October 1<sup>st</sup>. They could wait until the September meeting if necessary. Board members were agreeable to doing it in August.

## **6.0 Unfinished Business:**

### **6.1 IRS Audit process update – close out notice received.**

Chief Gray provided the Close out Notice in the board packet. We are finished with this process now.

### **6.2 2024 District fee schedule – Review changes requested at the prior meeting**

Chief Gray stated he made the corrections requested at the last meeting. Once approved, we will then begin the multi-step process to approve the ordinance beginning with the public hearing next month. Director Crandell made a motion to approve the Fee Schedule as presented and it was seconded by Director Ladd.

Ayes: Directors Foreman, Crandell, Gelini, and Ladd

Noes: none

Abstain: none

Absent: none

Motion carried.

**6.3 Staffing challenges – Discuss solutions for staffing and possible shared services with other districts. Update**

Director Anderson reported he has reached out to some of the other districts, but a meeting has not yet been set for discussions.

**7.0 New Business:**

**7.1 Resolution 4-2023 – Update of PERS healthcare contract effective October 1, 2023 to amend the employer contribution – review and approve.**

Chief Gray presented the resolution and explanation.

Director Gelini made a motion to adopt the resolution to amend the employer healthcare contributions, and Director Ladd seconded.

Ayes: Directors Foreman, Crandell, Gelini, and Ladd

Noes: none

Abstain: none

Absent: none

Motion carried.

Laurie added that our required Unfunded Accrued Liability payment will be less than anticipated and budgeted for due to the additional payments we made. Instead of \$38,000 it will be less than \$22,000 due by the end of July. Director Crandell made a motion to approve the UAL payment of \$21,321, Director Gelini seconded the motion.

Ayes: Directors Foreman, Crandell, Gelini, and Ladd

Noes: none

Abstain: none

Absent: none

Motion carried.

**7.2 Approve updated Salary Schedule effective 07/01/2023**

Chief explained this Salary Schedule represents the increases effective July 01, 2023. We must formally approve it and provide to CalPERS.

Director Gelini made a motion to approve the revised salary schedule, Director Crandell seconded the motion.

Ayes: Directors Foreman, Crandell, Gelini, and Ladd

Noes: none

Abstain: none

Absent: none

Motion carried.

**8.0 Approve paid vendor claims for the month of June 2023:** Board members reviewed the vendor claims in the amount of \$133,995.84 for the month of June. Chief explained the large total for claims represents many of our annual payments and contributions due for the new fiscal year such as Workers Comp and NetCom. Director Anderson asked about the

generator bill and if it was completely functional now, to which the Chief replied it was. Director Foreman asked if the repairs were shared with AT&T due to their lease. Chief stated maintenance is not, but replacement costs would be. Director Foreman added we should make sure the generator costs should be included in any discussion with future contracts such as the prospective dish company request.

Claims were approved as presented on motion by Director Gelini and seconded by Director Crandell.

Ayes: Directors Foreman, Gelini, Crandell and Ladd

Noes: none

Abstain: none

Absent: none

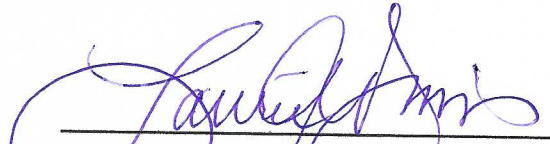
Motion carried.

**9.0 Closed Session: none**

**10.0 Set date for the next meeting:** The next Regular Meeting will be held on **Monday, August 07, 2023 at 6:00 P.M.** This meeting will be a Public Hearing to approve the FY 2023/2024 final budget. The meeting will be in person at the Felton Fire Station.

**11.0 Adjourn:** Director Anderson moved to adjourn the meeting at 7:03 p.m.

  
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Jim Anderson, Chairperson

  
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Attest: Laurie Dennis, Secretary