



FELTON FIRE PROTECTION DISTRICT

131 Kirby Street, Felton CA 95018 831 335-4422

Regular Meeting Minutes

Of The Board of Directors

April 03, 2023

Location: *Felton Fire Station Meeting Room, 131 Kirby St, Felton California*

ZoomOption:

<https://www.google.com/url?q=https://us06web.zoom.us/j/85011110057?pwd%3DRWx3NkxsZTAxUmxB1pmM2dnUnNRdz09&sa=D&source=calendar&ust=1680470319105150&usg=AOvVaw2l8eZZOZBBM3AbWsoACCMm>

1.0 Convene Meeting:

1.1 Call to Order: Meeting was called to order by Chairperson Jim Anderson at 6:04 p.m.

1.2 Pledge of Allegiance

1.3 Roll Call: Directors C. Foreman (remote), R. Gelini (remote), J. Anderson, N. Crandell, D. Ladd

Staff: Chief Gray, L. Dennis

Absent: none

Guests: Paul Izor, Adam Hensleigh

1.4 Approve meeting minutes of the Regular Meeting held on March 06, 2023. Regular meeting minutes approved as written on motion by Director Foreman and second by Director Ladd and passed.

Ayes: Directors Foreman, Gelini, Crandell and Ladd

Noes: none

Abstain: none

Absent: none

1.5 Considerations of Additions to the Agenda: Chief Gray requested an addition under new business for the LAFCO ballot to nominate a Special District seat member.

2.0 Public Comment: Adam Hensleigh wanted to note that he is not a fan of the public comment section being at the beginning of the agenda. He stated it didn't sit well with him that the Chief doesn't get vacation except by taking off grid time every six weeks. He challenged each of the board members to find help for the Chief if the SAFER grant doesn't come through. Director Anderson commented that the Chief does have vacation and sick time allotments. The district can't also just bring on people due to PERS costs involved. It is

a dilemma for many Fire Districts. Hiring one full-time person equals \$100,000 a year in total cost, and this is a very complicated process.

3.0 Public Hearing: None

4.0 Directors Reports: Director Crandell stated that he and the Chief agreed to remove the Strategic Plan from the agenda for a while, while the IRS and budgeting take more priority.

5.0 Staff Report: Chief Gray highlighted some of the items from his report sent out earlier today.

- He was able to go out of town for the weekend.

- County Radio – meeting with the Director of Information Services this Thursday to work on communication / radio issues.

- began the budgeting process. He is compiling data and next month will have a draft preliminary budget.

- Zack Ackemann will be helping with organizing/ planning Tuesday drills going forward on a short-term basis.

- New hire training is going well. In a couple of weeks, they will graduate from the classroom and will be paired with a mentor. They will also be learning the day shift duties

- Have had better responses this month, though nights are still spotty. He requested that all those on the roster sign up for at least one day or nights to respond.

- All of the rigs have had their annual inspections completed.

- There have been some issues with the Fire Safe Council regarding lack of help and volunteers. The Fire Chiefs are working with them to help them continue to function. Retired firefighter Marco Mack is helping them with additional ideas and putting together procedures.

- Mother's Day breakfast is happening this year. Working on the logistics.

- The squad has requested the Board's approval to put the new Big Foot logo on the rear cab doors of 2310 and 2336. They will pay for it. Chief Gray said he feels it's important for morale. Director Ladd stated he does not like the idea, it is not our image and does not make the right statement. Director Anderson asked to see an actual sized visual to see how it would actually appear on the door before deciding. Director Crandell likes the idea if it were to be on the inside of the compartment of the engines, or on the squad room door in the station. Chief will go back to the squad with this feedback.

6.0 Unfinished Business:

6.1 Strategic planning process update- No progress this month

Chief Gray stated this will be removed from the agenda temporarily.

6.2 IRS Audit process: Review extension paperwork

Chief Gray reviewed the documents received from the IRS consenting to extend the time to assess employment taxes, which requires his signature for agreement. If he does not sign that won't be the case. He was hoping to defer paying until the next budget year, so this would accomplish that goal. Discussion followed amongst board members. The board was agreeable and directed the Chief to sign and return the documents.

6.3 SAFER Grant Status update: Submitted/ awaiting response

Chief stated the application has been submitted. Now we wait for their determination, which could take some time.

7.0 New Business:

7.1 Resolution 2-23: Amended and Restated Joint Exercise of Powers Agreement of the Fire Risk Management Services Joint Powers Authority

Chief Gray explained the text of the resolution describing the merger of FASIS and FDAC/EBA resulted in their name change to FRMS- Fire Risk Management Services. This makes it necessary that each member of either original entity sign a new resolution to approve the amended and restated Joint Powers Agreement. Director Ladd made a motion to sign the resolution to amend and restate, and Director Crandell seconded.

Ayes: Directors Foreman, Crandell and Ladd

Noes: Geline

Abstain: none

Absent: none

Motion passed by a 3 to 1 vote.

7.2 Presentation: California Special Districts Association membership

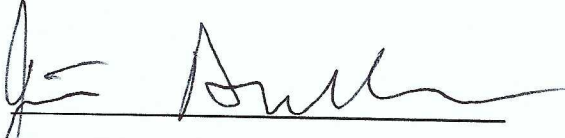
Chief Gray stated that he met with a representative from CSDA- California Special Districts Association. They represent all types of special districts, not just fire districts. They provide special training, resources, advocacy work and online forums for questions or assistance. They are offering a free trial membership until the end of the fiscal year. He invited each of the board members to review their resources and information to decide if it would be beneficial to join. Membership fees for a district of our size and budget dollars would be approximately \$3,000 annually.

8.0 Approve paid vendor claims for the month of March 2023: There were no claims for review for March. Chief stated Laurie was on vacation, and they will all be presented at next months' meeting.

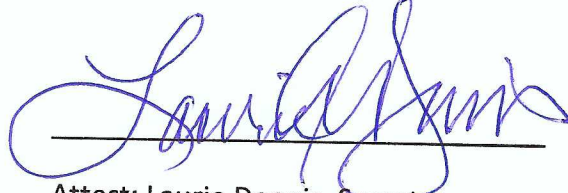
9.0 Closed Session: none

10.0 Set date for the next meeting: The next Regular Meeting will be held on **Monday, May 01, 2023 at 6:00 P.M.** The meeting will be in person at the Felton Fire Station.

11.0 Adjourn: Director Anderson moved to adjourn the meeting at 6:50 p.m.



Jim Anderson, Chairperson



Attest: Laurie Dennis, Secretary