



FELTON FIRE PROTECTION DISTRICT

131 Kirby Street, Felton CA 95018 831 335-4422

Regular Meeting Minutes

Of The Board of Directors

February 06, 2023

Location: ZOOM meeting link:

<https://us06web.zoom.us/j/82091370967?pwd=SEJ5WVVRTU3FhVkNBRTcybElWYkJPOT09>

1.0 Convene Meeting:

1.1 Call to Order: Meeting was called to order by Chairperson Cyndi Foreman at 6:04 p.m.

1.2 Pledge of Allegiance

1.3 Roll Call: Directors C. Foreman, R. Gelini, J. Anderson, N. Crandell

Staff: Chief Gray, L. Dennis

Absent: D. Ladd

Guests: none

1.4 Approve meeting minutes of the Regular Meeting held on December 05, 2022.

Regular meeting minutes approved as written on motion by Director Anderson and second by Director Gelini and passed.

Ayes: Directors Anderson, Gelini and Crandell

Noes: none

Abstain: none

Absent: Ladd

1.5 Considerations of Additions to the Agenda: None

2.0 Public Comment: none

3.0 Public Hearing: None

4.0 Directors Reports: None

5.0 Staff Report: Chief Gray emailed his Chief's Report to the board late this afternoon.

-We had lots of activity due to the storms in January, with a total of 157 calls for the month. At one point 27 calls came in during a 15-minute time period. Chief added that the crews performed very well. Board members commented that they appreciated the daily updates sent out by the Chief during the storm events.

-SAFER grant- he is still working on possible models for this. A volunteer training officer position is being explored. The application period for SAFER opens next Monday.

-Benefits update- the life insurance through FDAC-EBA was successfully decreased from \$100,000 to \$10,000 for each member, which will alleviate the issue with the IRS regarding fringe benefits limits. Chief did get squad input on this, and they were more interested in additional training opportunities being offered as being beneficial.

- Chief began a discussion regarding our existing fire prevention activities and their overall success and effectiveness in our communities. He explained we will not begin any new programs at this time.

- AED/ LUCAS fundraising efforts resulted in enough funds to purchase new AEDs for each vehicle and a trainer. Donations, squad fundraisers and go-fund-me enabled the purchase. There have been no funds received from Santa's Shelves as of this time. Director Anderson asked why we chose to fund-raise as opposed to looking to the District for funds. Chief explained his thought process on the decision and the importance of the squad involvement to accomplish these purchases, as these items are vital for the community and made sense.

Director Crandell referred to the staffing comments in the Chief's Report and observed that the changes to daily staffing look to be working well.

Director Foreman complimented the Chief on handling the storm events and the good communication during that time. She asked to have their thank-yous passed on to the squad.

Director Anderson commented that he was watching social media during the storm events. Our proactive efforts in communication seemed to result in positive responses from the community

6.0 Unfinished Business:

6.1 Strategic planning process update

Chief Gray stated that he and Director Crandell did talk in December and are slowly moving forward. They need to meet again and push to finish the plan. Director Foreman suggested that it's a good idea to move toward the plan final and the upcoming budget so they tie together. Some additional discussion followed.

6.2 IRS Audit process, review audit report and direct staff

Chief requested that Jimmy Panetta's office file a congressional inquiry, and submitted the required documents to do so. They assured him they could help reduce the debt owed.

Director Anderson mentioned that at the last meeting they authorized the Chief to reach out to appropriate professionals to aid with the tax laws and process. Chief stated he did call two people, but has not received returns.

Chief Gray said the IRS statement / audit report must be signed and returned by February 13th. Director Foreman asked if our attorney has looked at these

documents. Chief replied no. Directors Foreman and Anderson suggested contacting them for review and input.

Director Crandell told Chief Gray that he would reach out to his contact – Nelson & Associates in Kingsburg – to follow-up on the Chief's attempt.

Chief Gray stated he will again also follow-up with Panetta's office on the status.

Director Anderson asked if there had been any further action on the LAFCO filing, as his recent discussion with Joe indicated they were waiting on the application to be filed by us. Chief replied that he was waiting on the LAFCO Fire report to be completed before submitting our application, as this was what had been suggested.

7.0 New Business:

7.1 ERAF and Prop 172 funds

Chief Gray provided documents in the board package describing the history of ERAF (Education Augmentation Fund) and the Prop 172 funding. There is a potential \$49,000 annually in funding for our District, and for some larger fire districts in the county the funds are even more significant. The Fire Districts Association is pursuing this statewide on behalf of all the fire districts to regain funding. He has also been speaking with Don Jarvis to gain additional information to support these efforts. Director Anderson also suggested contacting Pellerin and Laird's offices to seek support. Chief Gray wanted to make sure he had the boards support in continuing these efforts.

7.2 Annual Form 700 filing and Bi-annual Ethics training

Chief Gray reminded board members that Form 700 filings are due. Laurie emailed the link for the Ethics training site, which needs to be completed by March 31. There is a time requirement on the ethics training and please print or email the completion certificate to Laurie once finished.

7.3 Resolution 1-2023 – Notice of intent to accept the adoption of the 2022 California fire code with amendments and prescribing regulation governing conditions, as adopted by the Santa Cruz County Board of Supervisors Ordinance 5415 on December 6, 2022

Chief reiterated that this is to recognize the Fire Code that was adopted by the Board of Supervisors, they have completed all of the more complicated work. There were few amendments to the previous fire code. Director Foreman noted that this will become effective 30 days from today, or the day we adopt the resolution.

Director Crandell made a motion to approve the resolution to adopt the Fire Code approved previously by the Board of Supervisors, and Director Anderson seconded.

Ayes: Directors Anderson, Crandell, Gelini, and Foreman

Noes: none

Abstain: none

Absent: Ladd

Motion carried.

7.4 Election of new Board officers for 2023

Director Foreman expressed her difficulties in splitting time between her work and her board position, especially relating to the Chairperson position. Some discussion followed regarding the normal succession of Vice-Chairperson and Chairperson positions. Director Gelini nominated Director Anderson for the Chairperson position; Director Anderson accepted. Director Crandell seconded.

Ayes: Directors Anderson, Crandell, Gelini, and Foreman

Noes: none

Abstain: none

Absent: Ladd

Motion carried.

Director Anderson nominated Director Crandell as Vice-Chairperson, to which Director Crandell declined due to other demands on his time. Director Crandell nominated Director Gelini, and he accepted. Director Foreman seconded.

Ayes: Directors Anderson, Crandell, Gelini, and Foreman

Noes: none

Abstain: none

Absent: Ladd

Motion carried.

8.0 Approve paid vendor claims for the month of December 2022 and January 2023: Board members reviewed the vendor claims in the amount of \$10,378.05 for December 2022 and \$69,380.90 for January 2023.

Director Anderson asked about EPI packs and trainer costs. Chief explained these replaced expired supplies. Director Anderson asked about the \$819 bill for parkas, to which Chief responded they replaced expired PPE or were for new-hires. Director Anderson asked for an explanation regarding repairs to E2336 for sideboards. Chief explained these were due to the failed welds by KME.

Director Crandell asked about the physical costs for new hires and the bill for Doctors on Duty. Chief explained the invoice was actually for three physicals, which compared to roughly the cost of one physical through our previous provider. Director Gelini asked about the cost of tires for E2336, to which Chief replied they were \$5,000. The tires not only had aged out but were showing wear.

Claims were approved as presented on motion by Director Anderson and seconded by Director Crandell.

Ayes: Directors Anderson, Gelini, Foreman and Crandell

Noes: none

Abstain: none

Absent: Ladd

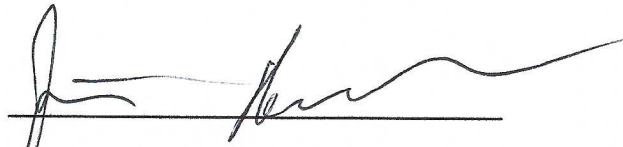
Motion carried.

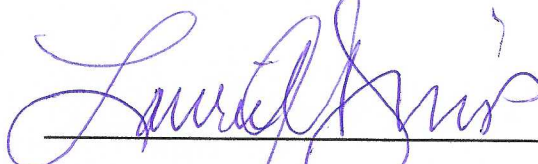
The regular meeting was adjourned by Director Foreman at 7:07 and the board went into closed session.

9.0 Closed Session: none

10.0 Set date for the next meeting: The next Regular Meeting will be held on **Monday, March 06, 2023 at 6:00 P.M.** The meeting will be in person at the Felton Fire Station.

11.0 Adjourn: Director Foreman moved to adjourn the meeting at 7:32 p.m.



Cyndi Foreman, Chairperson

Attest: Laurie Dennis, Secretary