



FELTON FIRE PROTECTION DISTRICT

131 Kirby Street, Felton CA 95018 831 335-4422

Regular Meeting Minutes

Of The Board of Directors

August 01, 2022

Location: ZOOM meeting link:

<https://us06web.zoom.us/j/82616116024?pwd=MXgrdkkzVzZGeEptaXMvRFFnZ3NGdz09>

1.0 Convene Meeting:

1.1 Call to Order: Meeting was called to order by Chairperson Cyndi Foreman at 6:00 p.m.

1.2 Pledge of Allegiance

1.3 Roll Call: Directors C. Foreman, J. Anderson, N. Crandell

Staff: Chief Gray, L. Dennis

Absent: R. Gelini, D. Ladd

Guests: none

1.4 Approve meeting minutes of the Regular Meeting held on July 12, 2022. Regular meeting minutes approved as written on motion by Director Crandell and second by Director Anderson and passed.

Ayes: Directors Anderson, Crandell

Noes: none

Abstain: Foreman- (not at last meeting)

Absent: Gelini, Ladd

1.5 Considerations of Additions to the Agenda: None

2.0 Public Comment: none

3.0 Public Hearing: None

4.0 Directors Reports: none. Laurie reminded Directors Anderson and Crandell that the deadline for declaration of candidacy filing for their board seats is August 12. They must go in person to the County Elections Dept.

5.0 Staff Report: Chief Gray reviewed items on his Chief's report sent out yesterday.

-Have spent a lot of time on the Fire Code. They are hoping to have a version approved by the Board of Supervisors at the County level and then have the districts all adopt. Special modifications can be done by an ordinance at the district level. This method will save time on the adoption process.

- LAFCO process is moving forward; he has spoken with Joe a couple of times and had some discussion regarding fees. The CSA48 area we are looking to annex should not be an issue. There are other CSA48 in other fire districts that may have to fight for. Director Anderson described some of the other areas and explained the revenue impacts.

- Radio infrastructure: the Chiefs have drafted a letter in response to the coverage report published with their concerns. They lack confidence as there is no long-term plan. The letter will be delivered to OR3 and ultimately go to the Board of Supervisors. There is an alternative to use CalFire for dispatching. Chief provided information and an overview of the radio (County Radio Services) and dispatch (NetCom) history. Director Crandell asked about his opinion on CalFire dispatch, to which the Chief replied that they have what we need and adequately plan for technology changes and needs. Fees would not be more than currently paid through NetCom.

- First Due Training-Chief and Laurie continue with weekly training calls.

- Our response times have increased. Continuing to work on staffing and relying on response from home.

- Exploring options for new hires and academy. Looking to train in-house with basics, have them complete 1 year, then go on to an academy. Some discussion followed regarding the process and plans.

- Staffing-experiencing a downturn in availability due to several factors. A third of our squad works for CalFire and has returned there, we have several out with illness/ injuries and our pool has just become smaller. Most valley departments are experiencing the same. Director Anderson asked about squad members being asked to reach out to their employers to allow them time to respond more. Chief explained that many of them work out of the area and it's not feasible. Director Foreman asked if the Chief had any plans to send a strike team out of County. He responded that we do have squad members qualified, but he would not send them if we have the station staffed adequately.

Director Anderson stated the Branciforte is discussing a contract with AMR for a dedicated response that would be on site at their station, would this be something that would help us? Chief replied that is the purpose of our EMTs. Additional discussion followed regarding issues with AMR services in general.

- 2310 is back in service. When Central Fire returned it, they backed into the center bay door. They will be paying for the repairs to broken glass panels and frame.

- Chief will be out tomorrow through Saturday. Due to working on the weekends, a few days will be comp and Friday will be as a vacation day.

Director Anderson asked the Chief what level of tracking is done for his time. Chief replied that he keeps track himself. Discussion followed.

Director Foreman asked to put this on the next agenda to agree on some directives and expectations. Additional discussion followed. Director Foreman stated that she is salaried and does a time card, so she understands what asking this of the Chief would mean. She feels it is important to document this to protect himself also.

Chief Gray asked this not become something that is an additional time consuming, laborious task.

More discussion followed.

6.0 Unfinished Business:

6.1 LAFCO sphere of influence annexation- Gray / Anderson- update on progress

Chief Gray stated that he had shared his progress earlier in the meeting. Director Anderson stated that he talks to Joe weekly and checks that this is moving forward, he will also follow up with Joe regarding the fees.

Chief Gray stated that he wanted to complement Joe's professionalism and help that he has provided.

6.2 PERS CEPPT pension prefunding trust and current unfunded accrued liability

Director Foreman suggested that this be tabled until next meeting when the other board members were present.

Director Anderson chose to report that he reached out to PERS and spoke with David Clement, our Senior Actuarial. He sent Jim a report reflecting our unfunded liability. Director Anderson explained the stock market and its impacts. Suggested we should decide whether to pay the UAL balance as of the valuation of June 2020, or what we think it should be right now hypothetically. Some discussion followed.

Some discussion followed about a strategy / plan. Director Anderson stated he spoke with Joe Serrano, who has two finance degrees, and he agreed paying \$8,000 for investment advice services would be a waste. More discussion.

Laurie proposed to Director Anderson that he and Director Crandell meet and discuss before the next board meeting. They then could present a recommendation plan at the board meeting to potentially finally take action on. Directors Anderson and Crandell were agreeable and will meet.

6.3 Strategic planning process update- Gray/ Crandell- no action at this time

Chief Gray stated that there was no update or action at this time. Chief asked to meet with Director Crandell some time this month to discuss.

7.0 New Business:

7.1 Resolution 10-2022 to continue supporting AB 361- *Conducting virtual board meetings during a declared state of emergency*- Gray- discussion and possible action

Chief Gray suggested since we are beginning 5th Tuesday dinners with all involved once again, we should consider meeting in person again for board meetings. Director Crandell requested we meet remotely another month due to recent surges of cases.

Director Crandell made a motion to adopt the resolution to continue virtual meetings and Director Anderson seconded.

Ayes: Directors Anderson, Crandell and Foreman

Noes: none

Abstain: none

Absent: Gelini, Ladd

Motion carried.

7.2 Set date for Public Meeting – Approval of FY 2022/2023 Final Budget

Some discussion regarding setting the date due to the first Monday of September being Labor Day. Director Crandell made a motion set the date for the Public Meeting and post for September 12th. Director Anderson seconded.

Ayes: Directors Anderson, Crandell and Foreman

Noes: none

Abstain: none

Absent: Gelini, Ladd

Motion carried.

8.0 Approve paid vendor claims for the month of July 2022: Board members reviewed the vendor claims in the amount of \$50,119.99. Claims were not approved due to the absence of two board members. These claims will be approved at the next board meeting also.

Laurie requested a board members authorization to pay a large invoice from L N Curtis in the amount of \$13,379.75 for the purchase of 5 sets of turnouts. Director Anderson approved. Director Anderson questioned the name of Heinrichs on the order. Chief Gray explained he had the firefighter make the phone calls initiating the order, then he reviews it and authorizes. Director Anderson thought it more appropriate to reflect the Chiefs name on future orders. The regular meeting adjourned at 7:27 and the board went into closed session.

9.0 Closed Session: Status update on negotiations with former fire chief.

The closed session ended and the board reopened the regular meeting at 7:32. There was no reportable action.

10.0 Set date for the next meeting: The next Regular Meeting will be held on **Monday, September 12, 2022 at 6:00 P.M.** The meeting will be remotely via Zoom.

11.0 Adjourn: Director Anderson motioned to adjourn the meeting at 7:34 p.m.

Cyndi Foreman

Cyndi Foreman, Chairman

Laurie Dennis

Attest: Laurie Dennis, Secretary