



FELTON FIRE PROTECTION DISTRICT

131 Kirby Street, Felton CA 95018 831 335-4422

Regular Meeting Minutes

Of The Board of Directors

December 06, 2021

Location: ZOOM meeting link:

<https://us06web.zoom.us/j/89732520151?pwd=UnBnYVBIZERFdFBLM3BDU3pONDJpQT09>

Meeting ID: 897 3252 0151

Passcode: 150545

1.0 Convene Meeting:

1.1 Call to Order: Meeting was called to order by Chairperson Cyndi Foreman at 6:02 p.m.

1.2 Pledge of Allegiance

1.3 Roll Call: Directors C. Foreman, R. Gelini, J. Anderson, N. Crandell, D. Ladd (joined meeting at 6:16)

Staff: Chief Gray, L. Dennis

Absent: none

Guests: none

1.4 Approve meeting minutes of the Regular Meeting held on November 01, 2021.

Regular meeting minutes approved as written on motion by Director Crandell and second by Director Gelini and passed.

Ayes: Directors Anderson, Gelini and Crandell

Noes: none

Abstain: none

Absent: Director Ladd

1.5 Considerations of Additions to the Agenda: Director Crandell asked to add an item to closed session, as Chief's speaker is not able to attend.

2.0 Public Comment: None

3.0 Public Hearing: None

4.0 Directors Reports: None

5.0 Staff Report: Chief Gray did not have a written report to provide-

-Chief reported some good news on the bike rider responded to recently and compliments from Stanford regarding our good treatment and c-spine.

-Successful holiday dinner. Directors Anderson and Crandell attended. Mission Street BBQ provided good food.

-COVID update- we had a staff exposure recently at a training class.

- Chief and Director Anderson attended a lunch meeting with Senator Laird, Supervisor McPherson and other valley chiefs that was organized by Les Gardner. Discussed SLV issues during and resulting from CZU fires. He felt it was productive. Director Anderson added they did also discuss issues with CalPERS.

6.0 Unfinished Business:

6.1 Stations Supervisor MOU- Gray- update

Chief Gray will be circulating for board signatures. Director Anderson pointed out that the employee signature line still shows Station Manager, Chief will make the correction to Supervisor.

6.2 LAFCO sphere of influence annexation – Gray/ Anderson- discussion

Director Anderson commented that LAFCO is “dark” for the month of December and will not meet. Chief stated he’d had a conversation with CalFire and they seemed favorable to the changes. He has emailed the recommendation information from Joe Serrano to Nate Armstrong who recently replaced Ian Larkin. Director Anderson said the entire process will take approximately a year to complete. Chief suggested that he, Joe and Director Anderson have a Zoom meeting to set the next steps.

Director Crandell made a motion to move forward to investigate the annexation, including the expenses involved in the application process. Motion seconded by Director Ladd.

Ayes: Directors Anderson, Crandell, Gelini and Ladd

Noes: none

Abstain: none

Absent: none

Motion carried.

6.3 PERS CEPPT pension prefunding trust presentation- Anderson- discussion and possible action

Director Anderson Thinks that this is a great investment opportunity and would be better than the LAIF. He received all of the paperwork to complete from PERS. He reviewed some of the information requirements and details on the application forms. Director Crandell agreed it would be a good investment option. Discussion amongst board members regarding liquidity of funds, restrictions, etc. Director Anderson stated he sees little risk in the program. Director Crandell asked if there was a minimum investment amount, Director Anderson will inquire with PERS.

Director Crandell proposed finding the minimum to start, pay off of side fund and plan to budget for it. Director Crandell asked for information on the side fund balance to be included for the next meeting. Laurie was asked to contact the County regarding processing requirements / timing for withdrawing funds from our Contingencies account.

Director Crandell made a motion to have Director Anderson contact PERS regarding the minimums and begin steps for moving forward. Director Anderson seconded the motion.

Ayes: Directors Anderson, Crandell, Gelini and Ladd

Noes: none

Abstain: none

Absent: none

Motion carried.

6.4 Strategic planning process update – Gray/ Crandell- discussion/ update

Chief Gray stated that there is no report, but this item will remain on the agenda for next meeting.

6.5 Review AT&T lease of space – discussion, possible approval

Chief Gray reported that he feels this is the most rent we will get from them. He also stated that Felton Fire is more dependent than ever on cellular service due to the failure/ shortcomings of our radio system. Some additional discussion regarding the length of the lease.

Director Crandell made a motion to accept and sign the lease as currently written.

Motion seconded by Director Gelini.

Ayes: Directors Anderson, Crandell, Gelini and Ladd

Noes: none

Abstain: none

Absent: none

Motion carried.

7.0 New Business:

7.1 Adopt resolution 5-2021 to continue supporting AB 361- Conducting virtual board meetings during a declared state of emergency- Gray- discussion and action.

Director Anderson made a motion to approve Resolution 5-2021 and Director Ladd seconded.

Ayes: Directors Anderson, Crandell, Gelini and Ladd

Noes: none

Abstain: none

Absent: none

Motion carried.

8.0 Approve paid vendor claims for the month of November 2021: Board members reviewed the vendor claims in the amount of \$17,654.91. Claims were approved as presented on motion by Director Ladd and seconded by Director Crandell.

Ayes: Directors Anderson, Crandell, Gelini and Ladd

Noes: none

Abstain: none

Absent: none

Motion carried.

9.0 Closed Session: The regular meeting was ended at 7:20 and the board members went in to closed session. Chief Gray left the meeting.

10.0 Reconvene Meeting: The closed session ended at 8:08 and Director Foreman reopened the meeting.

Reportable actions: There was nothing to report.

11.0 Set date for the next meeting: The next Regular Meeting will be held on **Monday, January 10, 2022 at 6:00 P.M.** The meeting will be in person and also remotely via Zoom.

12.0 Adjourn: Director Foreman adjourned the meeting at 8:09 p.m.

Cyndi Foreman

Cyndi Foreman, Chairman

Laurie Dennis

Attest: Laurie Dennis, Secretary