FELTON FIRE PROTECTION DISTRICT
131 Kirby Street, Felton CA 95018 831 335-4422

Regular Meeting Minutes

Of The Board of Directors

November 01, 2021

Location: ZOOM meeting link:
https://us06web.zoom.us/j/89644447534?pwd=RmpxRXNxaDlYb2hQNnY2Ym1Ec25IUT09

Call in: +16699006833 ***Meeting ID:*** 896 4444 7534 Passcode: 156596

1.0 Convene Meeting:

1.1 Call to Order: Meeting was called to order by Chairperson Cyndi Foreman at 6:02 p.m.

1.2 Pledge of Allegiance- not done

1.3 Roll Call: Directors C. Foreman, R. Gelini, J. Anderson, N. Crandell, D. Ladd
Staff: L. Dennis
Absent: Chief Gray
Guests: Jean McDonald and Karen Lookingbill from CalPERS (Customer Outreach & Support Division)

1.4 Approve meeting minutes of the Regular Meeting held on October 04 and Special Meeting held October 12, 2021. Regular meeting minutes approved as written on motion by Director Gelini and second by Director Anderson and passed.
Ayes: Directors R. Gelini, J. Anderson, N. Crandell, D. Ladd
Noes: none
Abstain: none
Absent: none

1.5 Considerations of Additions to the Agenda: Director Foreman requested to add a closed session to discuss Chief time off.

2.0 Public Comment: None

3.0 Public Hearing: None

4.0 Directors Reports: None

5.0 Staff Report: Chief Gray had sent a written report regarding Administrative, Operational, Training and other departmental activities. Director Anderson asked for more details regarding the potential grant mentioned for PPE turnouts through CSFA. We will get more clarification at the next board meeting from Chief Gray.

-He has begun red-lining the Strategic Plan and hopes to have it complete by the next board meeting.

6.0 Unfinished Business:

6.1 Station Supervisor MOU finalization- Gray - discussion

Laurie stated the Chief Gray did have Audrey sign her MOU. The intent now is for all of the board members to sign. Laurie will forward the MOU for board member signatures.

6.2 LAFCO sphere of influence annexation – Gray / Anderson- discussion

Director Anderson reported that the fee for the sections seeking to be annexed to our District discussed at last meeting would be $8,000. The process takes about 1 year. He said Joe Serrano could begin the process, including public meetings. There would be no significant income from the areas, but we could receive up to $4,000 back. Director Anderson recommended exploring changes to dispatch Felton Fire first as opposed to CalFire, instead of the expense to annex. He stated LAFCO has no objection to what we would do.

Director Crandell brought up the communication issues when CalFire is dispatched as it is on different channels. Director Foreman agreed that this would continue, some discussion followed.

Director Foreman suggested tabling until the next meeting to have the Chief's input.

6.3 PERS CEPPT pension prefunding trust presentation – Anderson / presentation by CalPERS representative. – this item was done first under new business to enable the speakers to leave the meeting early.

Director Anderson introduced Jean McDonald and Karen Lookingbill from CalPERS, representing the Customer Outreach and Support Division. Jean shared a screen presentation and discussed alternate investing options that might be beneficial to the district. She described the advantages of 3 months of pension costs in a 115 Trust. The funds would be liquid and enable the district to use if necessary. Examples of how pre-funded CEPPT could help to fund future UAL payments. Other portfolio examples were described. Some discussion followed. Director Crandell asked about the liquidity and funds withdrawal process, and Jean explained. Director Anderson will forward Jean's presentation materials to all board members. Director Anderson asked to put CEPPT on next month's agenda to discuss and make a decision.

6.4 Strategic planning process update – Gray / Crandell- discussion/ update

Director Crandell stated that he had discussions with the Chief and outlined some changes. This subject will be tabled for further discussion at the next board meeting.

7.0 New Business:

7.1 Adopt resolution 4-2021 to continue supporting AB361- Conducting virtual board meetings during a declared state of emergency – Gray – discussion and action.
Director Anderson made a motion to accept and approve Resolution 4-2021 and Director Gelini seconded.

Ayes: Directors R. Gelini, J. Anderson, N. Crandell, D. Ladd
Noes: none
Abstain: none
Absent: none
Motion carried.

7.2 Review AT&T lease of space – discussion, possible approval.
Director Anderson commented he is concerned regarding the ability of AT&T to make changes. Director Ladd asked about sending to our attorney for review.

Director Foreman stated this topic will be tabled until the next meeting at which time conversation Chief Gray had with them could be discussed.

8.0 Approve paid vendor claims for the month of October 2021: Board members reviewed the vendor claims in the amount of $15,511.15. Claims were approved as presented on motion by Director Gelini and seconded by Director Ladd.

Ayes: Directors R. Gelini, J. Anderson, N. Crandell, D. Ladd
Noes: none
Abstain: none
Absent: none
Motion carried.

9.0 Closed Session: The regular meeting was ended at 7:11 and the board members went in to closed session.

10.0 Reconvene Meeting: The closed session ended at 7:58 and Director Foreman reopened the meeting.

Reportable actions: There was nothing to report.

11.0 Set date for the next meeting: The next Regular Meeting will be held on **Monday, December 06, 2021 at 6:00 P.M.** The meeting will be in person and also remotely via Zoom.

12.0 Adjourn: Director Anderson motioned to adjourn the meeting at 8:03 p.m.

Cyndi Foreman, Chairman

Attest: Laurie Dennis, Secretary